



MER Tax, Accounting, and Consulting

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Important note regarding 2020 Forms W-2 and W-3

The due date for filing 2020 Forms W-2 and W-3 with the SSA is **January 31, 2021**, whether you file using paper forms or electronically.

This means that when we provide you with your Forms W-2, we must have any corrections to names, SSNs, and addresses to us ASAP.

It is our recommendation that you **deliver or mail your employees' Forms W-2 immediately**, and notify them that **we must have any corrections prior to January 25, 2021.**

We will automatically e-file all Forms W-2 NLT January 31, 2021. **If you have corrections after that date, additional corrected filings will be required at our regular rate schedule.**

Sincerely,

M. E. Richey, CPA